

MINUTES
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY

WARR ACRES CITY HALL
TUESDAY
APRIL 4, 2023
9:00 A.M.

1. Call to order, declaration of a quorum. This meeting was given in accordance with applicable State Statutes. Vice- Chairman Gray called the meeting to order at 9:00 a.m.

ROLL CALL

Present

Absent

Chairman Nikki Lloyd
Vice Chairman Roger Godwin
Trustee Pamela McDowell-Ramirez
Trustee Brian Magirowsky

Trustee Elizabeth Gray

STAFF PRESENT

Johnny Blassingame, Trust Attorney
Jason Horton, Wright Water
Shawn Wright, Wright Water
Sean Fairbain, Trust Engineer

2. Approve the minutes of the Bethany-Warr Acres Public Works Authority Meeting of March 7, 2023.

Motion by Godwin, seconded by Magirowsky to approve the minutes of the Bethany-Warr Acres Public Works Authority Meeting of March 7, 2023. Poll vote: yea's; Godwin, Magirowsky, Ramirez, Lloyd.

Motion Passed Unanimously.

3. Report of Wright Water Corporation concerning ongoing general management services and consulting services being provided to the Authority in relation to emergency repairs at the Bluff Creek Wastewater Treatment Plant.

Jason stated the Plant is improving a lot. Inlet valves are coming in soon. Waiting on the blower and pump to come in. Three of the SBR's are operating at 100%.

Shawn gave an update on the projected and actual expenses of the Plant. We will be going over budget. (see attached) They keep receiving past due bills for electricity and phones etc.

4. Engineer's Report.

Sean - discuss funding for the capital improvements what we need to borrow or additional grants. Going to start looking into comparing rates and pull numbers to discuss. Revising the engineer report with schedules for DEQ.

5. Review of Trust Engineer's evaluation of Wright Water Incorporated's response to Request for Qualifications for the Operation, Maintenance, and Management of the Bluff Creek Wastewater Treatment Plant and Sanitary Sewer Interceptor.

Sean- with Wright Water Inc, qualifications, experience, leadership and their response to the last 4 months of work at the Plant, it is his recommendation to move forward into contract negotiations.

6. Discussion and consideration and possible approval to initiate contract negotiations with Wright Water Incorporated for the Operation, Maintenance, and Management of the Bluff Creek Wastewater Treatment Plant and Sanitary Sewer Interceptor.

Motion by Godwin, seconded by Magirowsky to approve to initiate contract negotiations with Wright Water Inc for the Operation, Maintenance, and Management of the Bluff Creek Wastewater Treatment Plant and Sanitary Sewer Interceptor. Poll vote: yea's; Godwin, Magirowsky, Ramirez, Lloyd.

Motion Passed Unanimously.

7. Financial Report.

Michael gave the financial report of YTD expenses and revenues (see attached)

8. Discussion, consideration and possible approval for the payment of claims.

Motion by Godwin, seconded by Magirowsky to approve the payment of claims. Poll vote: yea's; Godwin, Magirowsky, Lloyd, Ramirez.

Motion Passed Unanimously.

9. Trust Attorney's Report.

Johnny- now that it's been approved to go into negotiations with Wright Water Inc., he will be preparing a contract draft and have it ready for the next meeting to discuss.

DEQ was at the plant looking over sludge in the creek they had asked about the computer. Cambridge, one of the investigators, he has been in contact with her with the computer issues and protocol. Has his weekly call with April Eberly.

10. Old or New Business.

None

11. Call to the Public.

None

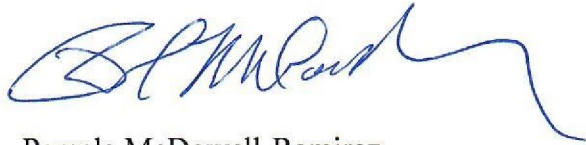
12. Adjournment.

Motion by Lloyd, seconded by Godwin to adjourn the Meeting. Poll vote: yea's; Lloyd, Godwin, Ramirez, Magirowsky.

Motion Passed Unanimously.

This meeting was adjourned at 9:30 a.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Pamela McDowell-Ramirez', with a long, sweeping flourish extending to the right.

Pamela McDowell-Ramirez
Secretary



WRIGHTWATER

Bluff Creek WWTP



Expense Through June 30th (Projected)

Maintenance and Operations	\$1,124,258.00
Repair's Needed	\$678,500.00
OKC Bypass	\$800,000.00

Total Expense **\$2,602,758.00**

Expense as of April 4, 2023 (Actual)

Maintenance and Operations	\$900,454.53
Repair's Needed	\$439,360.00
OKC Bypass	\$917,415.94

Total Expense **\$2,257,230.47**

Bethany/Warr Acres Public Works Authority
Financial Statement Summary
Year-To-Date for the Period Ending March 31, 2022

	GENERAL FUND		
	BUDGET	YTD ACTUAL	OF BUDGET
BEGINNING FUND BALANCE	\$2,800,000	\$2,800,000	75%
REVENUES	\$2,058,955	\$1,720,962	84%
EXPENDITURES	-\$3,712,039	-\$2,797,614	75%
REVENUES OVER (UNDER) EXPENDITURES	\$1,146,916	\$1,723,348	
TRANSFERS IN	\$0	\$0	
TRANSFERS OUT	\$0	\$0	
NET OTHER	\$0	\$0	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	-\$1,653,084	-\$1,076,652	
ENDING FUND BALANCE (BEFORE BUDGETED RESERVE)	\$1,146,916	\$1,723,348	
BUDGETED RESERVE	\$0	\$0	
ENDING FUND BALANCE	\$1,146,916	\$1,723,348	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	55.70%	83.70%	

Amount of budgetary fund balance carried over from the end of the prior year.

This % is a basic measure of where the fund should be year-to-date compared to budget.

This represents the amount by which fund revenues are more than expenditures prior to net transfers (subsidies) from other funds.

Indicates the current budget, as adopted, plans on collecting this amount of revenues in excess of planned expenditures, thereby increasing the fund balance to an acceptable percentage by the end of the fiscal year.

This indicates the fund has received revenues that are more or less than year-to-date expenditures by this amount. It is the year-to-date fund balance.

This amount is considered the fund's percentage of unappropriated (budget) and unexpended (actual) fund balance reserves. The approved ONMMS By-Laws require a minimum fund balance of five (5) percent of the budget year's operating expenses.

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.